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	QESH MANUAL	REV. No. : 0
	JOB RESPONSIBILITY & AUTHORITY	ISSUE DATE : 1 JANUARY 2019
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CONSTRUCTION MANAGER / ASST. CONSTRUCTION MANAGER / ASST. PROJECT MANAGER

Duties and Responsibilities:

1. Assist the Project Manager to plan, monitor and control daily works at the project sites.
2. Implement all policies, activities, procedures, instructions as relevant and required by the QESH management system
3. Take overall responsibility and accountability for prevention of work-related injury and ill health as well as providing safe and healthy workplaces and activities at head office and projects.
4. Ensure that the QESH management system conforms to the ISO 9001, ISO 14001 and ISO 45001 standards in the project.
5. Promote use of process approach, risk-based thinking and life cycle perspective in the project.
6. Ensure that the QESH management system achieves its intended results.
7. Comply with client and applicable legal and other requirements.
8. Report on performance of QESH management system including QESH performance at the department to Project Manager.
9. Plan, monitor and control project operations.
10. Plan, coordinate and monitor subcontractor's activities at project sites.
11. Maintain good house-keeping and implement safety practices.
12. Ensure that all works carried out are in accordance to the drawings, specifications, construction plan, procedures, work instructions, etc.
13. Monitor site work productivity and arrange for resources as required.
14. Ensure that inspection and tests are carried out as per Inspection and Test Plans and that all quality control mechanisms are being used. Results of such to conform to specifications.
15. Report project progress to Project Manager.
16. Undertake any and all other duties and responsibilities as so instructed by the superior.

Accountability:

17. Accountable for the QESH, safety, health and environmental management and performance at the project site.

Authority:

NA